

WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue
Wyomissing, PA 19610

Our Mission

The Wyomissing Area School District, in partnership with parents and community, is committed to:

- *educate all students to their fullest potential*
- *provide all students with the opportunity to acquire the knowledge and skills to be successful in the 21st century*
- *encourage all students to be productive, responsible citizens and lifelong learners.*

Board of School Directors

Mrs. Karen R. McAvoy, President
Mrs. Jennafer K. Reilly, Vice President
Mr. Gregory L. Portner, Treasurer
Mrs. Lesa I. Butera
Mrs. Michelle M. Davis
Mr. Christopher W. Heinly
Scott C. Painter, Esq.
Mrs. Sandra A. Reese
Mrs. Anne P. Seltzer, Asst. Board Secretary

Non Members

Mr. Mark Boyer, Board Secretary
Mr. Matthew S. Stem, Assistant Superintendent

Ex Officio Member

Mrs. Julia R. Vicente, Superintendent

SCHOOL BOARD MEETING

Wednesday, January 28, 2015 – 6:00 P.M. (Rescheduled)
Community Board Room

- I. **Call to Order – Mrs. Karen R. McAvoy, Board President, Presiding**
 - II. **Pledge of Allegiance – Mrs. McAvoy**
 - III. **Announcement of Recording by the Public – Mrs. McAvoy**
 - IV. **Roll Call – Mrs. Filer**
 - V. **Welcome to Visitors & Announcement of Meetings – Mrs. McAvoy**
 - Curriculum Committee Meeting – February 2, 2015, 12:00 p.m.
 - Policy Committee Meeting – February 3, 2015, 12:00 p.m.
 - Finance/Facilities Committee Meeting – February 4, 2015, 8:00 a.m.
 - Personnel Committee Meeting – February 4, 2015, 12:00 p.m.
 - School Board Business Meeting with Committee Reports – February 9, 2015, 6:00 p.m.
- All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.
- VI. **Recognition**
 - A. School Board Recognition Month
 - VII. **Public Comment – Mrs. McAvoy**

Speakers are requested to identify themselves by name and address.

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VIII. Routine Approvals – Mrs. McAvoy

MOTION

A. It is recommended that the Board of School Directors approve the following minutes:

- November 10, 2014 Business Meeting with Committee Reports
- November 24, 2014 Regular Business Meeting
- December 2, 2014 Board Reorganization
- December 2, 2014 Regular Business Meeting

MOTION

B. It is recommended that the Board of School Directors accept the Treasurer's Report.

MOTION

C. It is recommended that the Board of School Directors approve payment of bills for the months of November and December 2014, as listed in the financial packet.

- 1) General Fund Accounting Check Summary
- 2) Food Service Accounting Check Summary
- 3) Student Activity Accounting Check Summary
- 4) Capital Project 2009 Fund Accounting Check Summary
- 5) Capital Reserve Fund Check Summary
- 6) PSDLAF General Fund

IX. Superintendent's Report –Mrs. Vicente

A. Curriculum and Technology – no items

B. Finance and Facilities

MOTION

It is recommended that the Board of School Directors approve the following Finance and Facilities items 1-10:

1. Approve budget transfers in the amount of \$110,773.
2. Approve donations from the Wyomissing Area Education Foundation as follows:
 - \$2,273.92 for grade level sensory kits.
 - \$2,700 for three quarter basses.
 - \$1,600 towards the purchase of android tablets.
 - \$950 towards the cost of water fountain/bottle filling station.
 - \$999 in EITC funds to be used towards the JSHS robotics program.

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3. Approve donation from Patient First in the amount of \$1,089.27 to reimburse the purchase of grade-level reading books at WHEC.
4. Approve anonymous donation in the amount of \$1,440 to be used towards the purchase of soccer uniforms.
5. Approve field trip grant in the amount of \$540 from Reading Public Museum for 36 JSHS students.
Background information: This grant covers admission to the Museum and Planetarium and transportation.
6. Approve exoneration of parcel no. 96-4396-14-33-4370.
7. Approve lease agreement with the Scottish Rite Cathedral Association of Reading for use of their auditorium for commencement on June 5, 2015 for a fee of \$2,050 plus charges for security personnel.
8. Approve submission of delinquent real estate tax to ENM Law Group in the amount of \$387,014.33.
9. Approve BCIU Joint Purchasing bids for copy paper as follows:

Contract Paper Group	\$12,003.00
Lindenmeyr Munroe	5,128.90
<u>Quill Corp.</u>	<u>148.80</u>
Total	\$17,280.70

10. Approve Resolution 1-28-15-01 not to raise taxes above the index of 1.9% for the 2015-16 fiscal year.
Background information: Section 311(d)(1) of SS Act 1 permits a school district to elect to adopt a resolution indicating it will not raise the rate of any tax for the support of public schools for the following fiscal year by more than its index. Adoption of this resolution may be done in lieu of a preliminary budget. This resolution is to be adopted by January 29, 2015.

C. Personnel and Policy

MOTION

It is recommended that the Board of School Directors approve the following Personnel and Policy items 1-9:

1. RETIREMENTS/RESIGNATIONS

a. Professional Staff

- 1) **Patricia Kane**, Special Education Teacher (Gifted Program), WHEC, retirement, effective the last teacher day of the 2014-15 school year.

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b. Support Staff

- 1) **Steven Holst**, Special Education Aide, WHEC, resignation, effective February 6, 2015.

2. LEAVE OF ABSENCE

a. Professional Staff

- 1) **Jill Werley**, Teacher, WHEC, end Family Medical Leave effective February 9, 2015 and begin Leave of Absence effective February 10, 2015 until the end of the 2014-15 school year.
- 2) **Jennifer Littlefield**, Teacher, WHEC, Family Medical Leave effective on or about April 20, 2015 followed by a leave of absence until the end of the 2015-16 school year.

b. Support Staff

- 1) **Ammon Heckler**, Crossing Guard, unpaid leave of absence, effective February 2, 2015 to February 6, 2015, with a return to work date of February 9, 2015.
- 2) **Barbara Brehony**, Secretary, WHEC, intermittent Family Medical Leave, effective February 9, 2015 with an end date no later than February 8, 2016.

3. WAGE ADJUSTMENT

a. Professional Staff

- 1) **Lindsay Rada**, Teacher, JSHS, wage adjustment from M/Step 9 (\$57,320) to M/Step 10 (\$58,820) on the WAEA Collective Bargaining Agreement Salary Schedule, retroactive to the beginning of the 2013-14 school year.
Background information: This action is the result of a grievance resolution.

4. APPOINTMENTS

a. Support Staff

- 1) **Kyle Rhoads**, IT Intern, District-wide, \$10.50/hour, update effective date to January 15, 2015.
- 2) **Timothy Antosy**, Custodian, WHEC, Full-time 8 hours/day (40 hours/week) at an hourly rate of \$10.98/hr. effective January 27, 2015.
Background information: This position is being filled as a result of a resignation.

b. Supplemental Staff

- 1) **Nancy Boyer**, Teacher, WREC, News Bowl Advisor, stipend adjustment to \$498.
Background information: Ms. Boyer was previously approved as a co-advisor. Her co-advisor is no longer able to fulfill the commitment. Ms. Boyer has agreed to be the single advisor for the club.

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5. DEPARTMENT CHAIR

Request approval for the following individuals to share the position of Special Education Department Chair effective date in correlation with the current chairperson’s leave until the end of the 2014-15 school year at a stipend of \$875 each pro-rated in correlation with the effective date.

- a. **Jennifer Texter** (JSHS)
- b. **Eileen John** (Elementary)

6. TEACHER MENTORS

Request approval of the following Teacher Mentor:

<u>Mentor Teacher</u>	<u>Inductee</u>	<u>Assignment</u>	<u>Stipend</u>
Colleen Reinecker	Christa Greagori	Special Education Teacher	\$300

7. SUBSTITUTES

- a. Professional Staff
 - 1) **Susan Ritter**, Nurse (Addition)
 - 2) **Christopher Grove**, Teacher (Addition)
 - 3) **Alyssa Ruzicka**, Teacher (Deletion)
 - 4) **Alexandra Thomas**, Teacher (Deletion)
 - 5) **Scott Smith**, Teacher (Deletion)

8. POLICIES

Second reading and approval of the following policies:

317	Conduct/Disciplinary Procedures – Administrative Employees
317.1	Educator Misconduct – Administrative Employees (NEW)
417	Conduct/Disciplinary Procedures – Professional Employees
417.1	Educator Misconduct – Professional Employees (NEW)
517	Conduct/Disciplinary Procedures – Classified Employees
806	Child Abuse
916	Volunteers

X. **Old Business – Mrs. McAvoy**

XI. **New Business – Mrs. McAvoy**

XII. **Right to Know Requests – Mrs. McAvoy**

		Right-to-Know			
		Cost Analysis			
		11/01/14-12/31/14			
Date	Requested by	Description of Request	Personnel	Time	Cost
11/7/2014	S. Larkin	Use of District logo	S. Hungerford	1.00	\$19.42
			KKAL	0.25	\$66.25
11/12/2014	S. Larkin	Engineering invoices	S. Hungerford	0.50	\$9.71
11/12/2014	S. Larkin	Legal invoices	S. Hungerford	0.50	\$9.71

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11/25/2014	M. Torres	New hires	S. Hungerford	1.00	\$19.42
12/19/2014	M. Myers	Copier contracts	S. Hungerford	0.50	\$9.71
					\$134.22

XIII. Updates from Organizations

- A. **WAEA**
- B. **AFSCME**
- C. **WAEF**
- D. **PTA**

XIV. Adjournment – Mrs. McAvoy